

**NOTRE DAME CATHOLIC SCHOOL**  
**2165 South Zenobia Street**  
**Denver, CO 80219**  
**Phone: 303-935-3549**  
**Fax: 303-937-4868**  
**www.notredamedenver.org**

**2011-2012**

### **REGISTRATION INFORMATION**

#### **ADMISSION POLICY**

Students, preschool through eighth grade, will be accepted into Notre Dame Catholic School according to the following norms:

- Notre Dame Catholic School students currently enrolled in preschool through eighth grade who re-registered for the 2011/2012 school year by March 10, 2011.
- Sibling(s) new to Notre Dame School registering for 2011/2012 who have completed registration by March 10, 2011.
- Notre Dame registered parishioners contributing to the offertory. (See page 4)
- Catholic families registered and contributing to another parish. (See page 4)
- Others (See page 4)

According to Archdiocesan policy, Notre Dame Catholic School will not admit a student "unless he or she has a reasonable hope of successfully completing the school's program" (Policy No. 2000 [b]). All applicants in grades 1-8 will be tested and parents interviewed by an administrator. Every child is admitted on a ninety (90) day probationary period.

#### **AGE REQUIREMENTS FOR ENROLLMENT**

According to the policies of the Archdiocese of Denver, "A child entering kindergarten must be five years old on or before October 1 (of that year). Legal verification must be provided to the school prior to admission." (Policy No. 2000 [d]). For enrollment into first grade, Notre Dame requires all students to have attended (1) year of kindergarten.

#### **DOCUMENTATION NEEDED AT THE TIME OF REGISTRATION**

All new preschool through eighth grade applicants:

- Birth certificate
- Baptismal certificate
- Current immunization record
- Current report card or progress report (first – eighth grade)

#### **REGISTRATION FEE**

**There is a \$175.00 non-refundable registration fee per family per year due at the time of registration.** The registration fee is applicable for preschool through eighth grade. Payment of the registration fee does not guarantee acceptance to Notre Dame Catholic School.

CHECKS SHOULD BE MADE PAYABLE TO **NOTRE DAME CATHOLIC SCHOOL.**

**Tuition Schedule from August 2011– May 2012**

All families must have a signed tuition agreement on file with the school office.

**PRESCHOOL - Tuition does not include Christmas and Spring Break**

**Half-day program begins at 8:00 AM and dismisses at 11:10 AM**

Two (2) half-day classes per week are required.

<b>Sessions</b>	<b>annual</b>	<b>semi-annual</b>	<b>quarterly</b>	<b>monthly</b>
5 mornings/wk	3150.00	1575.00	787.50	315.00
4 mornings/wk	2520.00	1260.00	630.00	252.00
3 mornings/wk	1890.00	945.00	472.50	189.00
2 mornings/wk	1260.00	630.00	315.00	126.00

**Full day program** is five (5) hours or more a day. Two (2) classes per week are required.

<b>Sessions</b>	<b>annual</b>	<b>semi-annual</b>	<b>quarterly</b>	<b>monthly</b>
5 full days/wk	6300.00	3150.00	1575.00	630.00
4 full days/wk	5040.00	2520.00	1260.00	504.00
3 full days/wk	3780.00	1890.00	945.00	378.00
2 full days/wk	2520.00	1260.00	630.00	252.00

Children in full day preschool may come as early as 7:00 a.m. and stay until 6:00 p.m. These hours are included in your child’s full day tuition.

For **preschool**, you may mix full days and half-days but your child is required to attend at least two half-day classes per week. Class begins at 8:00 a.m. You may choose the days of the week that are convenient for you and your child. *You may add days if you would like but you cannot eliminate days or alter your schedule from week to week.* **A \$100 processing fee will be assessed for any revision to the tuition schedule after school has begun.**

**PRE-KINDERGARTEN - Tuition does not include Christmas and Spring Break**

**Half-day program begins at 8:00 AM and dismisses at 11:10 AM or begins at 12:00 PM and dismisses at 3:00 PM.**

Three (3) half-day classes per week are required.

<b>Sessions</b>	<b>annual</b>	<b>semi-annual</b>	<b>quarterly</b>	<b>monthly</b>
5 half days/wk	3150.00	1575.00	787.50	315.00
4 half days/wk	2520.00	1260.00	630.00	252.00
3 half days/wk	1890.00	945.00	472.50	189.00

**Full day program** is five (5) hours or more per day. Three (3) classes per week are required.

<b>Sessions</b>	<b>annual</b>	<b>semi-annual</b>	<b>quarterly</b>	<b>monthly</b>
5 full days/wk	6300.00	3150.00	1575.00	630.00
4 full days/wk	5040.00	2520.00	1260.00	504.00
3 full days/wk	3780.00	1890.00	945.00	378.00

Children in full day pre-kindergarten may come as early as 7:00 a.m. and stay until 6:00 p.m. These hours are included in your child’s full day tuition.

For **pre-kindergarten**, you may mix full days and half-days but your child must attend at least three half-day classes per week. Class begins at 8:00 a.m. for half-day a.m. and full day students or 12:00 p.m. for afternoon half-day students. You may choose the days of the week that are convenient for you and your child. *You may add days if you would like but you cannot eliminate days nor alter your schedule from week to week.* **A \$100 processing fee will be assessed for any revision to the tuition schedule after school has begun.**

<b>Students</b>	<b>Method of Payment</b>	<b># of Payments</b>	<b>Amount of Payments</b>
<b><u>KINDERGARTEN</u></b>			
Catholic Parish member ½ day - AM only	annual	1	3229.00
	semi-annual	2	1614.50
	quarterly	4	807.25
	monthly	10	322.90
Catholic Parish member Full day	annual	1	4395.00
	semi-annual	2	2197.50
	quarterly	4	1098.75
	Monthly	10	439.50
Notre Dame member ½ day - AM with sibling in 1 <sup>st</sup> – 8 <sup>th</sup>	annual	1	2692.00
	semi-annual	2	1346.00
	quarterly	4	673.00
	monthly	10	269.20
Others - full day	annual	1	5425.00
	semi-annual	2	2712.50
	quarterly	4	1356.25
	monthly	10	542.50
Others – half day	annual	1	3706.00
	semi-annual	2	1853.00
	quarterly	4	926.50
	monthly	10	370.60
<b><u>GRADES 1 - 8</u></b>			
<b>NOTRE DAME PARISH MEMBERS</b>			
1 student	annual	1	4395.00
	semi-annual	2	2197.50
	quarterly	4	1098.75
	monthly	10	439.50
2 students, full day kdg-8 <sup>th</sup>	annual	1	8351.00
	semi-annual	2	4175.50
	quarterly	4	2087.75
	monthly	10	835.10
3 students full day kdg-8th	annual	1	12,306.00
	semi-annual	2	6153.00
	quarterly	4	3076.50
	monthly	10	1230.60
<b>OTHER CATHOLIC PARISH MEMBERS</b>			
<b>Each student</b> Kdg full day - 8th (no multi-student discount)	annual	1	4395.00
	semi-annual	2	2197.50
	quarterly	4	1098.75
	monthly	10	439.50
<b>OTHERS</b>			
<b>Each student</b>	annual	1	5425.00
	semi-annual	2	2712.50
	quarterly	4	1356.25
	monthly	10	542.50

**DEFINITIONS:****NOTRE DAME AND OTHER CATHOLIC PARISH MEMBERS**

In order to be considered a "parishioner" the following requirements must be met:

- The family must be registered with a parish six months prior to school registration.
- The family verifiably contributes on a regular basis to the financial support of the parish.
- The family attends mass regularly and is involved in the activities, organizations, or programs of the parish.
- The child(ren) must be baptized.

**OTHERS**

- Catholic families who do not meet the requirements for "parish members".
- Non-Catholics

**TUITION PAYMENT SCHEDULE OPTIONS**

ANNUAL PAYMENT – Payment is made directly to Notre Dame School and is due in full by August 10, 2011 for all students in all grades.

SEMI-ANNUAL PAYMENTS – Payments are made directly to Notre Dame School. Tuition payments are due August 10, 2011 and January 10, 2012.

QUARTERLY PAYMENTS – Payments are made directly to Notre Dame School. Tuition payments are due August 10, 2011, November 10, 2011, February 10, 2012 and May 10, 2012.

TEN MONTHLY PAYMENTS – Notre Dame School has contracted with FACTS Tuition Management to service our parents wishing to make monthly tuition payments. Payments are automatically withdrawn from either a checking or savings account. Credit card payments are acceptable with an additional 2.5% convenience fee. There is a non-refundable enrollment fee which is automatically processed within 14 days of the agreement being posted to the FACTS system.

**EXTENDED CARE PROGRAM AT THE EARLY LEARNING CENTER**

The extended care program is before school, 7:00 a.m. to 8:00 a.m., and after school, 3:00 p.m. to 6:00 p.m., and for most non-school days for preschool through 8<sup>th</sup> grade. (*Fees for this program will be paid to the Early Learning Center and are not part of school tuition.*) Please contact the Early Learning Center for information, rates and registration at 303-935-8810.

**CATHOLIC SCHOOL**  
TAKE ANOTHER LOOK

*The Archdiocese of Denver Catholic Schools are an investment in  
the future of our children and our Catholic faith*