

NOTRE DAME CATHOLIC SCHOOL**2009-2010****2165 South Zenobia Street****Denver, CO 80219****Phone: 303-935-3549****Fax: 303-937-4868****www.notredamedenver.org****REGISTRATION INFORMATION****ADMISSION POLICY**

Students, preschool through eighth grade, will be accepted into Notre Dame Catholic School according to the following norms:

- Notre Dame Catholic School students currently enrolled in preschool through eighth grade who re-registered for the 2009/2010 school year by March 2, 2009.
- Sibling(s) new to Notre Dame School registering for 2009/2010 who have completed registration by March 2, 2009.
- Notre Dame registered parishioners contributing to the offertory. (See page 4)
- Catholic families registered and contributing to another parish. (See page 4)
- Others (See page 4)

According to Archdiocesan policy, Notre Dame Catholic School will not admit a student "unless he or she has a reasonable hope of successfully completing the school's program" (Policy No. 2000 [b]). All applicants in grades 1-8 will be tested and parents interviewed by an administrator. Every child is admitted on a ninety (90) day probationary period.

AGE REQUIREMENTS FOR ENROLLMENT

According to the policies of the Archdiocese of Denver, "A child entering kindergarten must be five years old on or before October 1 (of that year). Legal verification must be provided to the school prior to admission." (Policy No. 2000 [d]). For enrollment into first grade, Notre Dame requires all students to have attended (1) year of kindergarten.

DOCUMENTATION NEEDED AT THE TIME OF REGISTRATION

All new preschool through eighth grade applicants:

- Birth certificate
- Baptismal certificate
- Current immunization record
- Current report card or progress report (first – eighth grade)

REGISTRATION FEE

There is a \$175.00 non-refundable registration fee per family per year due at the time of registration. The registration fee is applicable for preschool through eighth grade. Payment of the registration fee does not guarantee acceptance to Notre Dame Catholic School.

CHECKS SHOULD BE MADE PAYABLE TO **NOTRE DAME CATHOLIC SCHOOL.**

Tuition Schedule from August 2009— May 2010

All families must have a signed tuition agreement on file with the school office.

PRESCHOOL - Tuition does not include Christmas and Spring Break

Half-day program begins at 8:00 AM and dismisses at 11:10 AM

Two (2) half-day classes per week are required.

Sessions	annual	semi-annual	quarterly	monthly
5 mornings/wk	2970.00	1485.00	742.50	297.00
4 mornings/wk	2376.00	1188.00	594.00	237.60
3 mornings/wk	1782.00	891.00	445.50	178.20
2 mornings/wk	1188.00	594.00	297.00	118.80

Full day program is five (5) hours or more a day. Two (2) classes per week are required.

Sessions	annual	semi-annual	quarterly	monthly
5 full days/wk	5940.00	2970.00	1485.00	594.00
4 full days/wk	4752.00	2376.00	1188.00	475.20
3 full days/wk	3564.00	1782.00	891.00	356.40
2 full days/wk	2376.00	1188.00	594.00	237.60

Children in full day preschool may come as early as 7:00 a.m. and stay until 6:00 p.m. These hours are included in your child's full day tuition.

For **preschool**, you may mix full days and half-days but your child is required to attend at least two classes per week. Class begins at 8:00 a.m. You may choose the days of the week that are convenient for you and your child. *You may add days if you would like but you cannot eliminate days or alter your schedule from week to week.* **A \$100 processing fee will be assessed for any revision to the tuition schedule after school has begun.**

PRE-KINDERGARTEN - Tuition does not include Christmas and Spring Break

Half-day program begins at 8:00 AM and dismisses at 11:10 AM or begins at 12:00 PM and dismisses at 3:00 PM.

Three (3) half-day classes per week are required.

Sessions	annual	semi-annual	quarterly	monthly
5 half days/wk	2970.00	1485.00	742.50	297.00
4 half days/wk	2376.00	1188.00	594.00	237.60
3 half days/wk	1782.00	891.00	445.50	178.20

Full day program is five (5) hours or more per day. Three (3) classes per week are required.

Sessions	annual	semi-annual	quarterly	monthly
5 full days/wk	5940.00	2970.00	1485.00	594.00
4 full days/wk	4752.00	2376.00	1188.00	475.20
3 full days/wk	3564.00	1782.00	891.00	356.40

Children in full day pre-kindergarten may come as early as 7:00 a.m. and stay until 6:00 p.m. These hours are included in your child's full day tuition.

For **pre-kindergarten**, you may mix full days and half-days but your child must attend at least three classes per week. Class begins at 8:00 a.m. for half-day a.m. and full day students or 12:00 p.m. for afternoon half-day students. You may choose the days of the week that are convenient for you and your child. *You may add days if you would like but you cannot eliminate days nor alter your schedule from week to week.* **A \$100 processing fee will be assessed for any revision to the tuition schedule after school has begun.**

Students	Method of Payment	# of Payments	Amount of Payments
<u>KINDERGARTEN</u>			
Catholic Parish member ½ day - AM only	annual	1	3005.00
	semi-annual	2	1502.50
	quarterly	4	751.25
	monthly	10	300.50
Catholic Parish member Full day	annual	1	4090.00
	semi-annual	2	2045.00
	quarterly	4	1022.50
	Monthly	10	409.00
Notre Dame member ½ day - AM with sibling in 1 st – 8 th	annual	1	2505.00
	semi-annual	2	1252.50
	quarterly	4	626.25
	monthly	10	250.50
Others - full day	annual	1	5090.00
	semi-annual	2	2545.00
	quarterly	4	1272.50
	monthly	10	509.00
Others – half day	annual	1	3445.00
	semi-annual	2	1722.50
	quarterly	4	861.25
	monthly	10	344.50
<u>GRADES 1 - 8</u>			
NOTRE DAME PARISH MEMBERS			
1 student	annual	1	4090.00
	semi-annual	2	2045.00
	quarterly	4	1022.50
	monthly	10	409.00
2 students, full day kdg-8 th	annual	1	7771.00
	semi-annual	2	3885.50
	quarterly	4	1942.75
	monthly	10	777.10
3 students full day kdg-8th	annual	1	11,452.00
	semi-annual	2	5726.00
	quarterly	4	2863.00
	monthly	10	1145.20
OTHER CATHOLIC PARISH MEMBERS			
Each student	annual	1	4090.00
	semi-annual	2	2045.00
	quarterly	4	1022.50
	monthly	10	409.00
OTHERS			
Each student	annual	1	5090.00
	semi-annual	2	2545.00
	quarterly	4	1272.50
	monthly	10	509.00

DEFINITIONS:**NOTRE DAME AND OTHER CATHOLIC PARISH MEMBERS**

In order to be considered a "parishioner" the following requirements must be met:

- The family must be registered with a parish six months prior to school registration.
- The family verifiably contributes on a regular basis to the financial support of the parish.
- The family attends mass regularly and is involved in the activities, organizations, or programs of the parish.
- The child(ren) must be baptized.

OTHERS

- Catholic families who do not meet the requirements for "parish members".
- Non-Catholics

TUITION PAYMENT SCHEDULE OPTIONS

ANNUAL PAYMENT – Payment is made directly to Notre Dame School and is due in full by August 10th for all students in all grades.

SEMI-ANNUAL PAYMENTS – Payments are made directly to Notre Dame School. Tuition payments are due August 10th and January 10th.

QUARTERLY PAYMENTS – Payments are made directly to Notre Dame School. Tuition payments are due August 10th, November 10th, February 10th and May 10th.

TEN MONTHLY PAYMENTS – Notre Dame School has contracted with FACTS Tuition Management to service our parents wishing to make monthly tuition payments. Payments are automatically withdrawn from either a checking or savings account. Credit card payments are acceptable with an additional 2.5% convenience fee. There is a non-refundable enrollment fee which is automatically processed within 14 days of the agreement being posted to the FACTS system.

EXTENDED CARE PROGRAM AT THE EARLY LEARNING CENTER

The extended care program is before school, 7:00 a.m. to 8:00 a.m., and after school, 3:00 p.m. to 6:00 p.m., and for most non-school days for preschool through 8th grade. (*Fees for this program will be paid to the Early Learning Center and are not part of school tuition.*) Please contact the Early Learning Center for information, rates and registration at 303-935-8810.

CATHOLIC SCHOOL
TAKE ANOTHER LOOK

*The Archdiocese of Denver Catholic Schools are an investment in
the future of our children and our Catholic faith*